

The below timeline provides a general outline of meetings, deliverables, important information, etc., and aims to help teams organize and prioritize their individual projects. Detailed instructions and exact due dates will be provided well in advance to team leaders via email and during cohort meetings. Some of these details may slightly change so it is important to read all communications/instructions/deadlines provided. We encourage you to print/share/display this outline with your team and hope that it helps guide you to a successful completion of National Initiative X!

July 2025	Source
Provide availability for bi-monthly team zoom meetings	Excel Spreadsheet & instructions will be emailed to Team Leaders
Attend NI X Kick Off Webinar via zoom July 31st 12 – 1 pm ET	Zoom link is below and calendar invite will be emailed in advance https://us06web.zoom.us/j/88309768402?pwd=3UvgZYHRqYjdun4Fpx6fZMAb8VnaC9.1
August 2025	Source
Meeting One Registration opens	Registration details will be announced via email
September 2025	Source
Bi- monthly cohort zoom meetings commence	Date TBD and zoom link will be emailed in advance
Tool Kits 1 & 2 are due before September 5th	Instructions will be provided in advance via email
Register for Meeting One and make hotel accommodations	Registration details will be announced via email. \$275 Per Registration (one person per INSTITUTION may register at the \$0 rate) Link to make hotel accommodations will be on the AIAMC website and emailed in advance. Please be sure to utilize the designated hotel and room block provided by the AIAMC. We are contractually obligated to fill a required number of rooms and respectfully ask that you not reserve elsewhere
Prepare for project presentation at Meeting One	
On line Registration for Meeting One closes (cost of registration will increase 20%)	Will be discussed during bi-monthly cohort meeting and instructions provided in advance
October 2025	Source
Meeting One October 16-17 th Omni Chicago Hotel Chicago, IL	Registration details will be announced via email and on the website
All team members to complete required readings prior to Meeting One	
Be prepared to present your project, describe challenges and identify areas which guidance is needed	Instructions will be provided in advance via email and in the September cohort meetings
Attendees to complete evaluation on Meeting One	
November 2025 HAPPY THANKSGIVING!	Source
Bi-monthly cohort meeting via zoom	Meeting Agenda will be provided in advance

Final team rosters should be finalized and will be requested	Instructions will be provided in advance
December 2026 HAPPY HOLIDAYS!	
January 2026	
Bi-monthly cohort meeting via zoom Milestones with Mindi	Meeting Agenda will be provided in advance Teams will answer questions regarding progress/milestones
February 2026	Source
Registration for Meeting Two Begin working on Poster for Meeting Two. Exact due date is in March and TBD	Formal registration details will be announced via email. \$275 Per Registration (one person per INSTITUTION may register at the \$0 rate) Link to make hotel accommodations will be on the AIAMC website and emailed in advance. Please be sure to utilize the designated hotel and room block provided by the AIAMC. We are contractually obligated to fill a required number of rooms and respectfully ask that you not reserve elsewhere
March 2026	Source
Bi-monthly cohort meeting via zoom On-line Registration for Meeting Two closes (cost of registration will increase 20%) Posters Due (electronic & on-site) exact due date TBD	Meeting agenda will be provided in advance Registration details and preparation for Meeting Two will be discussed during bi-monthly team meeting and instructions will be provided via email in advance
April 2026	Source
Meeting Two April 17-18th Omni La Costa Resort & Spa in Carlsbad, CA Attendees to complete evaluation on Meeting Two	Registration details will be announced via email. \$275 Per Registration (one person per INSTITUTION may register at the \$0 rate) Link to make hotel accommodations will be on the AIAMC website and emailed in advance. Please be sure to utilize the designated hotel and room block provided by the AIAMC. We are contractually obligated to fill a required number of rooms and respectfully ask that you not reserve elsewhere Instructions will be provided in advance via email
May 2026	Source
Bi-monthly cohort meeting via zoom Milestones with Mindi	Meeting agenda will be provided in advance Teams will answer questions regarding progress/milestones
June 2026 Happy Onboarding & Graduations!	Source
July 2026	Source
Bi-monthly cohort meeting via zoom	Meeting agenda will be provided in advance
August 2026	Source
Meeting Three Registration Opens	
September 2026	Source
Bi-monthly cohort meeting via zoom Milestones with Mindi	Meeting agenda will be provided in advance Teams will answer questions regarding progress/milestones

On line Registration for Meeting Three closes (cost of registration will increase 20%)	Registration details will be announced via email
Meeting Three Poster (electronic only) Exact due date TBD.	Instructions will be provided in advance via email
October 2026	Source
Meeting Three is virtual on October 9th via zoom	Meeting Agenda will be provided in advance
Virtual poster presentations	Instructions will be provided in advance via email
Attendees to complete evaluation on Meeting Three	
November 2026 HAPPY THANKSGIVING!	Source
Bi-monthly cohort meeting via zoom	Meeting agenda will be provided in advance
December 2026 HAPPY HOLIDAYS!	Source
January 2027	Source
Bi-monthly cohort meeting via zoom	Meeting agenda will be provided in advance
Final report on Milestones with Mindi	Teams will answer questions regarding progress/milestones
February 2027	Source
Teams to be finishing up their Final Project Management Plan and Final Posters due in March, exact due date TBD	
Meeting Four Registration Opens (Meeting Four commitments include a staffed poster display & attendance at the annual awards dinner \$90.)	Registration details will be announced via email. \$275 Per Registration (one person per INSTITUTION may register at the \$0 rate) Link to make hotel accommodations will be on the AIAMC website and emailed in advance. Please be sure to utilize the designated hotel and room block provided by the AIAMC. We are contractually obligated to fill a required number of rooms and respectfully ask that you not reserve elsewhere
Registration and hotel accommodations for Meeting Four	
March 2027	Source
Final Poster (on-site & electronically)	Instructions will be provided in advance via email
Final Project Management Plan	
Capstone Presentation	
Exact due date TBD. Final Project Management Plan and poster will be included in electronic Final Proceedings Booklet. One team member to present capstone presentation during breakout session.	
Online Registration for Meeting Four closes (cost of registration will increase 20%)	
April 2027 Celebrating Our Results!	Source

Meeting Four April 9-10th at the Loews Ventana Canyon Resort in Tucson, AZ Meeting Four commitments include a staffed poster display & attendance at the annual awards dinner (\$90 per person estimated cost) Capstone Presentations Attendees to complete evaluation on Meeting Four Team Leaders to complete NI X longitudinal evaluation	Instructions will be provided in advance

Below are the four learning session meeting dates and locations for your convenience. These meetings have a \$275 registration fee per team member. One team member per INSTITUTION (not per project) may register at the \$0 rate.

Date	Location	Learning Content
MEETING ONE October 16-17, 2025	Omni Chicago Hotel Chicago, IL	Micro Environment Approach <i>Understanding the key principles of a thriving clinical learning environment</i>
MEETING TWO April 17-18, 2026	Omni La Costa Resort and Spa Carlsbad, CA	Meso Environment Approach <i>Implementing a clinical learning environment project</i>
MEETING THREE October 9, 2026	Virtual - Zoom	Macro Environment Approach <i>Supporting the clinical learning environment project and seeking input from others</i>
MEETING FOUR April 9-10, 2027	Loews Ventana Canyon Resort Tucson, AZ	Celebrating Our Results <i>Inspiring the Sustained Improvements in the clinical learning environment</i>